

Bisbee Radio Project Board Minutes

October 14, 2021, 5:30 PM, via ZOOM

Call to order: 5:30 PM

Attendance: Mark Parsons, Paul Tompkins, Patrick Tilcock, Kirk Reynolds, Harry Wolters, Station Director Mark Moran, Business Manager Sandy Tilcock. Joni Giacomino was able to join at 6:45.

Approval of 9.30 minutes: Approved electronically 10.4.21

Call to the public:

Programmer Patricia Worth has two questions: 1. May the computer in the broadcast studio be connected to a printer?

- This can be accomplished wirelessly. The purchase of a new printer to replace the leased unit is under consideration and connection to this computer will be assured.

2. Might we consider underwriting by cannabis businesses?

- Good question; there may be complications since marijuana remains illegal under federal law, but it is worth exploring. Underwriting guidelines will be finalized in the next week. Patricia will provide information on cannabis underwriting at other community radio stations.

Board Business:

- **Station Director Report/update**

News/editorial: AZ Water shortage interview ran today. Football interviews and game broadcasts continue; Copper Queen Library recently named Educator of the Year. Interview scheduled 10.15 and will run next week. Mark proposes a regular CQL feature following football season. Continuing to build partnership with the Herald Review organization. Still seeking additional volunteers for news team.

Fundraising: Dates set for the "quiet drive:" 10.22-28, skipping 10.26. Primary goal: increase membership.

Program Committee met Wed. 10.13 and quickly resolved program schedule changes.

- **Business Manager Report**

Work continues on the website. The membership/payment section has been updated, with easy access on the homepage. A news page is in the works, with access to archived interviews and reports.

Two grant applications are in process and will be complete in the next week:

- Sparklight: to support a “wish list” of technical needs. Stephanie Peavey will assist in preparing this application.
- Arizona Arts Commission Covid Relief: Process is much simplified.

Seeking 3 members for Underwriting Team, updating guidelines.

Suggest paying off the contract on the leased Toshiba copier/printer and purchasing a less expensive unit that meets the station’s needs.

- **Review of plan for membership drive**

Dates: 10.22-25 and 27-28. SD is working with programmers to schedule membership scripts.

- **Review of Member newsletter**

Paul proposes two volunteer profiles for each newsletter, to encourage community participation.

Board approves distribution of newsletter once a brief message from SD is included.

- **Election Committee report**

Board and amended Bylaws election will conclude 11.20.21. The amended Bylaws need to be provided to the membership by 10.20.21. Members will be asked to vote up or down on the Bylaws. Brief profiles of applicants for Board positions will be provided.

- **Report from Bylaws Committee: Discussion and possible action**

Two changes were suggested:

- A Quorum will consist of a number greater than 50% of voting members.
- The Program Committee will be the single Standing Committee specified in the Bylaws.

Motion to approve submitting the Bylaws as drafted to the Membership: Kirk. 2nd: Patrick; Motion carried unanimously.

- **Plaque for founders: Discussion and possible action**

Harry has researched extensively the early participants in BRP and determined a list of individuals who were involved in starting the station who can be considered Founders.

The Board will work with Business Manager to move forward on a commemorative plaque honoring the Founders.

- **Consideration of a Motion to enter Executive Session for the following purpose: Code of conduct for Volunteers**

Station Director Mark Moran moved for an Executive session. Kirk seconded. Unanimous vote to proceed, and Executive Session was held.

Return to Open Session:

- **Code of Conduct**

Paul moved to direct Station Director Mark Moran to draft a Code of Conduct to promote a collaborative and mutually supportive work environment, with specified consequences for violations of Code. Kirk seconded; Motion passed unanimously.

- **Director resignation rescinded**

In the interest of continuity, Paul Tompkins agrees to continue his participation on the Board until the new Board is seated in December.

- **Next Board Meeting Scheduled: November 4 at 5:30 PM**
- **Adjourn: 7:06 PM**