



## **Bisbee Radio Project Minutes September 15th,2025**

### **Attendees:**

Board:

Helen Lyons

Fred Miller

Stephanie Peavey

Nancy Potenza -phone-in

Edwin Basye

Ginger Ryan

Joni Giacomino

Joe Barron

Raya Schweitzer- excused absence

Non voting:

Liz Vann

### **Opening:**

The regular meeting of the Bisbee Radio Project Inc. was called to order at 5:30 on September 15,2025 at 400 Arizona Street by Stephanie Peavey.

### **Approval of Agenda**

The agenda for August was approved unanimously in the board meeting.

### **Call to Public:**

No one from the public was in attendance.

Helen provided a brief treasurer report and we have money in our CDs earned on behalf of the Bisbee Radio Project. Helen made a second transfer of \$3,000 to our bank account from the Money Market account in order to process payroll, rent and utilities, and ordering of new merch shirts for our fundraising events coming up this Fall.

Liz provided a Pub Crawl update and Stevie will look into getting chairs for the event. Everything is squared away on this when it comes to permitting, participating entities, etc.

Nancy provided a mile highway cleanup update with ADOT and mailed out the formal

application to ADOT sometime last week. The specified mile is on Hwy 92 from Dylan's Pizza to most likely the VFW. Our first cleanup event will be on Thursday, October 30th. Training will need to be provided at the station before cleanup. ADOT will provide plastic bags, reflective vests, and we need to provide our own gloves and the trash picker getters. We will leave the trash on site and do a report for the cleanup. The time will be from 9 am-11am. We'll meet at the station first then head to Dylan's after!

Linda Moore for the pickleball tournament is asking for a stipend of \$200-300 for her contribution for the tournament. Nancy wrote a grant to the Copper Queen Community Hospital Foundation for \$1,000 for sponsorship and is waiting to hear back from the Foundation.

Helen brought up a fundraising idea inspired by KVNF's cookbook as a fundraiser. It was really well done and there are some inexpensive alternatives for printing if KBRP wants to consider this for next year.

Liz brought up the October membership fund drive and more strategies need to be fleshed out regarding giveaways and she will be working with Fred on this in order to relay protocols to our programmers for that week.

Liz brought up transitioning Creek Studio to Mixcloud and Quickrecord for our archives. The board approved Mixcloud to be the new archiving software. This would allow our shows to be uploaded in perpetuity. The board voted to approve this decision unanimously and Liz will seek a final voting decision from the Program Committee.

Helen suggested ordering 3 XS, 10 small, 20 med, 20 large, 20 XL, 5 2XL, 5 3XL. Fred made a motion to order those shirts in the quantities mentioned, and the board approved of this unanimously. Liz will ask if they can do small onesie sizes.

Liz and the board discussed the internship with our current intern and have written up a letter that his services are no longer needed. The reasoning behind this is centered around our current intern not completing duties as assigned and having too busy of a school schedule to meet with Liz who has been supervising him. The board unanimously approved of this decision with Joe abstaining from the vote.

Joe suggested becoming the intern upon resignation from voting privileges on the board. Fred made a motion for Joe to finish the internship tasks while remaining on the board without voting privileges until the end of his term this December. The board approved this decision unanimously. Joe abstained from this vote and will report to the board, Steve Yoder, and Peter Levine for this internship. Joe will provide either a written or in-person report for the remainder of his internship hours so there is transparency in what he's accomplishing for the Bisbee Radio Project.

Liz asked if KBRP could be the host location for a private, intimate event coming up in December for touring musician friends coming into town. Helen suggested having an internal policy for anyone affiliated with KBRP to host events there. A board or staff member should be

present for these and Liz will have to draft up a one page policy to be approved stating that the host will be liable for any KBRP hosted things in the future. A presentation to the board will also need to be presented on a case by case basis for events hosted at KBRP.

The next board meeting will be Monday, October 20th at 5:30 at 400 Arizona Street. Minutes submitted by: Liz Vann, Office Manager