

Bisbee Radio Project, Inc. Minutes

Monday, November 6, 2023

Bisbee Radio Project Board, Inc. Agenda
November 06, 2023, 5:30 PM BRP Office, 2 Copper Queen Plaza, Suite 204

Call to Order 5:35 PM

Attendance, Voting Members:

Michael Brown Rob Shipley Suzanne Walsh

Kirk Reynolds Kimberly Baltunis Helen Lyons

Approval of 10-26 minutes

Call to Public

**General discussion concerning organizing and prioritizing items -
Financial Committee to include Helen Lyons and Kimberly Baltunis**

**Motion : to remove Jeff from web based promotion and no longer pay
him – motion passed unanimously**

Revisit terms and conditions of underwriters

Office keys distributed to all board members

**Discussion concerning upcoming board election procedure (waiting on
resolution of Constant Contact issues)**

Discussion about Steve Yoder becoming Program Director

Kirk explaining music submission issues

Discussion about Saturday Market – possibly setting up table at CC

**Set up list/chart of daily/weekly/monthly/yearly jobs (phone messages,
mail etc)**

**Helen – reviewed financial statements, spoke with Steve Suby – set up
meeting with him when he returns to Bisbee in 3 weeks –overview of bills**

Severance pay for Sandy set at approx \$700 (including taxes)
Motion to approve passes 4 – 1
No documentation of PTO found

Discussion concerning reasons for Sandy's termination

Suzanne called Mexican Consulate on 3/22/23 concerning their loan to Ryan Bruce – all settled

Mardi Gras planning discussion

Reviewed current job descriptions

Next board meeting 11-16-23 5:30 PM

Adjourned: 7:20 PM