

Bisbee Radio Project Board Minutes

September 16, 2021, 5:30 PM, via ZOOM

Call to order: 5:31 PM. A Quorum was present at 5:50 PM

Attendance: Mark Parsons, Paul Tompkins, Patrick Tilcock, Kirk Reynolds, Station Director Mark Moran, Business Manager Sandy Tilcock.

Approval of 9.6 minutes: Pending

Call to the public:

Suggestion: Maintain a community bulletin board in the broadcast schedule

Question re: updating/enhancing the station website. Sandy is in the process of revising and adding to the site. It will include a page profiling DJ's and a report on the new Station Director.

Question re: Underwriting. A call for volunteers and interviews for an underwriting team will occur soon.

Board Business:

- **Station Director Report/update**

Mark is developing a partnership with the Herald Review organization, which will allow the station to adapt and present local news content as well as gain publicity in print. Work continues on program automation: using DropBox to insert content remotely. Interview segments are now airing twice weekly, in addition to the BHS football broadcasts with coach interviews on Friday mornings. Mark has been in touch with the Copper Queen Library and the Historical Museum with the intent of developing partnerships and broadcast content.

- **Business Manager Report** *Attached*

- Sandy has informed Board and will inform programmers of safety issues needing attention in the broadcast studio following fire/safety inspection
- The station needs a basic tuner/amp to connect with gallery speakers. It may be possible to connect with the tuner at the DJ booth.
- Landlord has been informed of additions and modifications required by the fire inspector.

- **Review of plan for membership drive: Discussion and possible action**

Motion to defer the primary fund drive until Spring 2022 and conduct a "quiet drive" the third week of October 2021. Paul; Kirk, 2nd. Carried unanimously.

Mark M will provide guidelines and some recorded segments for on-air membership requests.

- **Program Committee membership and purpose: Discussion and possible action**

Committee membership clarified: Joy Walden, Mark Parsons, Joe Graca, Steve Yoder. Station bylaws specify that the Station Director is also an *ex officio* member of the Program Committee.

Motion to authorize Station Director to approve changes in broadcast schedule when the program committee is unable to meet or otherwise reach consensus in a timely manner: Paul; 2nd: Patrick. Motion carried unanimously.

Mark Moran will call a virtual meeting of the Program Committee to confirm members' intent to continue and to clarify the purpose and process of this Committee.

- **Review and vote on approval of New Logo.**

Programmer and graphic artist Ash Dahlke joined this portion of meeting. Kirk moved to approve modified KBRP logo. Paul 2nd; Carried unanimously. Board notes the need to budget for new printed stationery and merchandise.

- **Annual Board Election: Discussion and possible action**

Paul volunteers to recruit and chair an Election Committee. A strategy will be developed for members to have an electronic voting option. Date of election TBD.

- **Revision of bylaws: Discussion and possible action**

Paul moved to appoint a Bylaws Committee to review and propose changes. Members: Paul, Patrick, Nancy Potenza, Lindsay Koehler. 2nd: Kirk. Carried unanimously

- **Underwriting strategies: Discussion and possible action**

Kirk raised the question of relaxing some restrictions on underwriting for specific programs. This may involve revisions to the bylaws, and the Bylaws Committee is so informed.

- **Next Board Meeting Scheduled:** September 30, 2021, 5:30 PM via Zoom
- **Adjourn:** 6:45 PM by unanimous consensus

Respectfully submitted,

Patrick Tilcock, Secretary

Business Manager Report to BRP Board: 09/16/2021

Financial:

Bank Balance as of 09/16/2021:	107,141.54
Expenses: 08/19/ - 09/16/2021: contractors	<4,496.10>
Other	<1,297.06>
	<5,793.16>
Income:	440.00

We were to receive a payment in early September on the promissory note for the sale of the Royale . I called Pioneer Title today and was I informed that the Sept. 1 payment arrived on Sept. 13. Pioneer Title waits until the check has cleared before disbursing the funds. We should receive our money by the beginning of next week. However, the agreement states that if the check is more than 10 days late a late fee of \$1000 is assessed. This money will go to us.

Merchandise Inventory:

KBRP T-shirts	94
Bisbee Blues T-shirts	48
The Spirit of Bisbee, Vol 1	18
The Spirit of Bisbee, Vol 2	741

Fire Inspection: We need to make the corrections in an organized manner.