

# **Bisbee Radio Project Board**

## **Minutes**

### **Wednesday, June, 17th 2020**

#### **10:00am Royale**

Attendance: Joni Giacomino   X   Mark Parsons   X   Patricia Worth   X   Sandy Tilcock   X   Steve Nunn   X  

1. Call to Order:   10:10AM  

2. Call to public: none

3. Potential new board member. Discussion and possible action.

Matt Cook is interested. Encourage him to fill out application.

4. Old office computer. Possible sale. Discussion and action.

New computer was purchased. Clean up the old computer and sell it.

Fresh hard drive. MAC. \$125.00. Joni motions Stephen seconds 5-0 passed.

5. Insurance. Update. Discussion and action.

Plan from John E. Board insurance was a substantial savings.

Now looking at building insurance. Current insurance covers things we are not doing, ie cabaret, bar etc. \$1145 a month currently

John E. Came up with quote or \$8000. We will have to finance and make payments. Our monthly payment will be \$673.71.

Because it is commercial building and policy the setup is different. Our downpayment would be 2 months of current monthly payments.

We are advocating for a switch and the insurance carrier is local.

Policy is what we want and affordable. This is a yearly policy.

We have paid up through July and must have paid 25% of policy to cancel.

Joni motion to purchase insurance from John Everhart. Second Stephen

6. Board member's duties and responsibilities. Discussion and action.

Sandy and Nancy mail pickup.

Bills auto paid not mailed CDs mail pickup

Patricia will be resigning from the board as of Jun 30th. Will send the resignation letter ASAP.

Generate a letter to be read on air to request new board members.

Stephen will write letter to encourage new board membership to the board.

Bisbee Foundation \$250

7. Creating a signed list of items belonging to KBRP

We will take all material that pertains to KBRP, ie MEG room, programmers room, etc.

Letter generated for Poe Galleries to return the submarine or purchase it for the list price of \$9000.

Folding tables- 6 rectangular and 2 round. All the office supplies and furniture.

Suggested taking everything that is not part of the building including projector etc.

Try to negotiate time to move belongings or purchasing equipment.

`Statement saying all items that are not a part of the original structure are negotiable for sale.

Motion that this statement is given to Tiffany to include with sale. Second Stephen passed 5-0

8. Air conditioning/ swamp coolers and roof.

New air conditioner was installed in office and MEG thank you Steve Yoder for your installation work.

Roof- had a couple of leaks above office and hallway. Contacted roofers and Forman showed up and will fix the problem.

GRASP cooling caused the problem but roofers will fix it.

Luke Oldfields foreman fixed the leak on the air conditioner.

Andrew looked at it and will fix it. If cost is high we will approach contractors for reimbursement.

Need to re-plaster and paint the area with the leak.

9. Volunteer appreciation party.

Conversation about having party in August. Do not want to have it here because of the cleaning.

We should wait until the sale of the building.

A celebration party when we sell the building and things calm down.

Let volunteers know that there will be a celebration for them in the future.

10. Updating to do list of remaining painting of Royale.

Main office, above double refrigerator in kitchen, stairway in dish pit, hallway ceiling upstairs.

11. Working on a plan to find missing board minutes for 2019 and 2020.

Joni move to upload audio files to website for public.

Second Stephen. 5-0

Joni move to adjourn Sandy second

5-0

Adjourn: \_\_ 11:25 \_\_\_\_\_