

Bisbee Radio Project Board, Inc. Minutes

May 25, 6:30 PM, BRP Office, 2 Copper Queen Plaza, Suite 204

Call to order: 6:28 PM

Attendance: Michael Brown Rob Shipley Suzanne Walsh
 Kirk Reynolds Kimberly Baltunis Patrick Tilcock
 Sandy Tilcock, Administrative Manager

Approval of 4.20 minutes: Approved electronically on 4.23.

Call to the public:

Suzanne suggested exploring the placement of KBRP signage on AZ 80 around the city limits. Kimberly agreed to contact Rotary Club staff to ask about sharing an existing signpost west of the tunnel.

Administrative Manager Report:

Financial Report:

Current cash on hand: \$53,345. Kimberly advises investing in CD's to take advantage of current high interest rates. Rob moved to invest \$30K as follows:

20K in 12 month CD

5K in 18 month CD

5K in 24 month CD

Second: Kirk. Vote: 5 in favor, 0 opposed. Kimberly abstained from this vote.

BRP was just notified that we were awarded \$10,000 from the Flinn Foundation. Grant was by invitation, and the use of funds is not restricted. Allocation of this resource will be determined at a later date.

Outreach Intern Report: Temporary intern Mia Potenza-Parsons hit the ground running. She expedited the preparation of the newsletter and is working on a video for our window display. She will assist with the Saturday Market this week. Secured underwriting commitment from the Bisbee Bodega.

4th of July parade: Mia prepared a proposal with two budget items: \$300 for a "float" display and audience handout items. Rob moved to approve; 2nd: Kimberly; Passed unanimously.
Up to \$500 for Bluetooth speakers for streaming KBRP program during the parade, and for use in future public events. Suzanne moved to approve; 2nd: Rob; Passed unanimously. Sandy will research options with the help of audio-savvy volunteers.

Personal: Sandy is scheduled for a hip replacement 6.28. Will be off one week, back 2nd week part-time. Everything is covered with the help of Paul, Mia and volunteers. Expects full recovery in 6 weeks.

Discuss how we might use the KISJ_LP antenna at EADS Construction to extend our terrestrial feed: Presenter, Michael Brown

KISJ FM-LP, 91.3 mhz was established as an educational media resource and youth radio venue by a previous BRP station manager. It currently carries an automated music feed. If BRP were to acquire this license and transmitter, it might afford a means of expanding our terrestrial signal to the Warren/San Jose/Naco districts. Further study is needed to determine if this is technically and legally feasible. Sandy will contact the radio engineering consultants who assisted us previously with questions about our signal, and will report back to the Board.

Contacting the Administrator of KISJ re: above question (Michael)

Board will defer this question pending the report on technical and FCC issues related to KBRP and KISJ.

Potential to engage Bisbee Boys and Girls Club forming a radio club: Sandy Tilcock, presenter

This would require a volunteer mentor with broadcasting expertise to help kids develop “podcasts” using the station’s remote units. Kimberly suggests deferring action on this until Fall, since BBGC staff are currently very busy. In the meantime, we can start conversations among programmers regarding this possibility.

Amazon Alexa Radio Skills Kit (Sandy)

No cost to acquire this resource, which would allow easier access to KBRP streaming and a dashboard report on listeners. Kim moved to sign up; 2nd: Patrick; Passed unanimously.

Consideration of motion to cancel June board meeting: Kim so moved; 2nd: Kirk; Approved unanimously.

Mardi Gras planning schedule

Rob has been in touch with Eva at the Jonquil regarding the venue.

Need to secure collaboration with BHS for food prep space.

Need to assure access to a sound system.

Need to begin planning for publicity; Submit to Discover Bisbee event schedule?

Board Meeting attendance and Director tenure (Michael)

BRP Bylaws state that a Director with three unexcused absences from scheduled meetings shall be considered to have resigned. However, there may be cases that do not quite meet that threshold yet raise concerns about an individual's ability to participate. In those cases, there will be a formal consensus of the Board and a Board member will be designated to seek clarification from the individual.

Scheduling of next board meeting: July 20, 2023, 6:30 PM

Adjourn: 8:04 PM

Respectfully submitted,
Patrick Tilcock Secretary