

**Bisbee Radio Project Board, Inc. Minutes**  
**January 19, 2023, 6:00 PM, BRP Office, 2 Copper Queen Plaza, Suite 204**

**Call to order:** Meeting called to order at 6:10 pm

**Attendance:**  Michael Brown  Rob Shipley  Suzanne Walsh  
 Kirk Reynolds  Joni Giacomino  Kimberly Baltunis  
 Sandy Tilcock, Administrative Manager  
 Paul Tompkins, Administrative Assistant

**Welcoming of Kimberly Baltunis:** She introduced herself, works for Edward Jones, lived in the area or many years and is currently the president of Bisbee Rotary

**Election of 2023 Board Officers**

President: Michael Brown  
Vice President: Rob Shipley  
Treasurer: Suzanne Walsh  
Secretary: Sandy Tilcock

**Approval of November 22, 2022 minutes:** Approved by e-mail

**Call to the public:** None

**Business Manager Report:**

**Financials:** End of year P & L comparison to 2021: Will be placed on the website. Would like to schedule a meeting where the board goes through this line by line so they understand.

CD earnings and roll over: We had our 3 month CD come due, the money was rolled over into a 6 month CD. The interest earned from the 3 month CD has been placed into an interest account

**EAS equipment and installation:** The equipment, cable, etc has arrived. We are now arranging to fabricate the brackets necessary to install on the roof

**Grant: Community Foundation for Southern AZ invitation to apply for an**

**Endowment for the Arts Grant.** Opens Feb 3. Applied for one last year and did not receive it but we are in a much better position this year. Patrick and I with consultation from Carmen Faucon will work on this.

**Website revision: Time to update & simplify: Tabled until February meeting**

Solicit input from stake holders (programmers)

Appoint a committee of no more than 5 members including

webmaster and administrative manager to consider input and work on redesign

**A Taste of Mardi Gras**

Certified kitchen use: Application completed and submitted and approved on 20 Jan (will be using the Bisbee High Culinary kitchen with Joni Giacomino as the certified kitchen manager. We have contracted the Bisbee High Culinary program to make 200 mini king cakes'

Donations from supermarkets: 1 \$50 card from Safeway, need to start earlier next year for donations

Wristbands for alcohol consumption: purchased

Volunteer coordinator: Paul Tompkins and Sandy Tilcock are handling volunteers

Event insurance: procured

Promotion: Flyers, radio spots, ads in Bisbee Observer, article in Herald Review(?)

Anything and everything: Voted to increase the budget of the music entertainment from \$400 to \$575. Kirk Reynolds moved to do so, Rob Shipley seconded it and it passed unanimously

It was lively free flowing discussion

**Scheduling of next board meeting:** 16<sup>th</sup> February 2023

**Adjourn:** 8:00 pm