

Bisbee Radio Project Board, Inc. Agenda

March 23, 2023, 6:00 PM, BRP Office, 2 Copper Queen Plaza, Suite 204

Call to order:

Attendance: Michael Brown Rob Shipley Suzanne Walsh
 Kirk Reynolds Joni Giacomino Kimberly Baltunis
 Sandy Tilcock, Administrative Manager
 Paul Tompkins, Administrative Assistant

Approval of February 16, 2023 minutes: Michel Brown moved to accept, Kirk Reynolds second, approved unanimously

Call to the public: None

Administrative Manager Report:

Financial Report: Met with accountant, Steve Suby, for yearly review.
Authorized to submit the 2022 tax forms.

We have \$43,000 in the bank at this time.

Paul set up the Toshiba copier so that we may print to it from all computers as long as the computer in central room is on.

Working on 2 grants:

- 1. Bisbee Foundation for financial assistance to update website**
- 2. Arizona Arts Commission Festivals Grant: See attached**

Will not be at Copper Classic Vintage Baseball at Warren Park April 1 & 2. Our banner will be up and we are loaning Judith and Mike Anderson use of 2 of our canopies for ticket taking, etc.

Will be at Saturday Market, 25 March

Go into Executive Session to review Paul Tompkins employment (end of 3 month MOU), 6:25 pm:

Went out of Executive Session: Voted on continuing Paul Tompkins employment, no first or second but unanimously approved

Develop job description for Outreach/Public Engagement person: 2 applicants

Job description from last spring

Resumes: Kimberly Andrews & June Moore

Set up interviews: Interviews to be April 4, 6:30 pm.

Other Business: None

Scheduling of next board meeting: 20 April, 2023, 6:30 pm

Adjourn: Rob Shipley moved to adjourn at 7:35, seconded by Michael Brown, unanimous