

**Bisbee Radio Project Board, Inc. Agenda**  
**20 July, 2023, 6:30 PM, BRP Office, 2 Copper Queen Plaza, Suite 204**

**Call to order: 6:35 PM**

**Attendance:**  Michael Brown  Rob Shipley  Suzanne Walsh  
 Kirk Reynolds  Kimberly Baltunis  
 Patrick Tilcock  Sandy Tilcock, Administrative Manager

**Approval of 5.23 minutes: Approved electronically as of 6.6.23**

**Call to the public:**

**Administrative Manager Report:**

37K in bank

Selling excess equipment: Paul has determined estimated values of items, and will work with Sandy on listing for sale.

Between 11/1 and 11/8 FCC will accept applications for new stations/frequencies.

Sandy will prepare action plan on this given Board approval. Sandy moved to proceed with application, Kirk 2<sup>nd</sup>: Passed unanimously.

Financial Report: deferred

**Written troubleshooting guide for station; training sessions (Sandy)**

Steve Y strongly endorses idea. Sandy will work with Steve and Peter, other interested parties on developing said resource. Signup for action committee on white board

K moved to proceed with guide; Michael 2<sup>nd</sup>; Passed unanimously

**Organizing power and transmission cables for easier access and identification (Sandy, Patrick)**

Will require volunteer energy, minimal expense. Signup for project on white board.

**Social event for volunteers and staff (Kirk)**

Pot luck: Kirk and Michael will plan. Approved unanimously by Board

Fall membership event Sandy will work with staff on planning, present budget to Board

**Consideration of Helen Lyons' application for BRP Board.**

**Kirk move m 2 unanimous**

**Mardi Gras planning**

\$7000 allocated for music and production costs

\$3000 for bands: rob will explore with Eva Sterling what that will allow in terms of out of area bands. Subject to review.

Advisable to go with local party rental agency for canopies and tables.

**Recruiting Outreach/engagement Specialist (Patrick)**

Need to follow up on hire to honor grant. To date efforts to fill this position have not been fruitful. One possible scenario: Current Board member and Secretary, Patrick Tilcock, applies for position. If approved by Board, he will resign from Board and serve in this position on a provisional basis, with evaluation after 90 days. Patrick will prepare a proposal to be submitted by 7.24.

**Scheduling of next board meeting 8.24**

**Meeting adjourned at 7:40 PM**