

Bisbee Radio Project, Inc.  
Board of Directors Meeting  
Thursday, November 27, 2018  
6:00 PM at The Bisbee Royale

- 1.) The meeting was called to order by President Mahoney at 6:10 PM
- 2.) Attendance: All current board members were in attendance. No absentees.
- 3.) President Mahoney read the KBRP Mission Statement
- 4.) The minutes of the previous Board meeting (11/08/2018)
- 5.) Call to the Public:  
Kurt Towler, a candidate for the Board was in attendance mainly just to observe.

6.) President's Report:  
President Mahoney reported that he is pleased with the accomplishments of the Board especially considering how much needed to be done and how easy it is to get demoralized.

7.) Treasurer's Report:  
Patricia Worth reported the results of the recent fund drive: Received \$2906.10 in pledges

We currently have \$2470.00 in our PayPal account and \$20312.00 in our main bank account which now includes all funds that were previously in the Bisbee Blues Festival account, which has been closed.

The Mexican Consulate has questioned us about what was done with the \$20,000 grant that they gave KBRP early this year. So far, Patricia has been unable to confirm that we ever actually received this money. Discussion followed. (*note: since this meeting, Patricia did find that the deposit was actually made.*)

8.) State of the Station:

9.) Committee reports:

Finance: Paul is going to track Goar Park Lunch's (GPL) utility use; No rent money has been received from GPL for November; Paul is going to look into the cost of getting some refurbished iPads for use with PayPal (to accept credit cards during events).

Fund Drive: Raghida Khouli would like to act as chair for the Underwriting Committee. This met with general approval from the Board.

Volunteers: Volunteer Coordinator Kay Lynn Cummins has started using SignUpGenius to schedule volunteers. We will put a link to it on the website. A question came up

about whether or not volunteers had to be members and, if not, can non-members be on committees. Patricia found language in the Bylaws that says that committee members must be members of KBRP (except for the Program Committee and Audit Committee). However, non-members are welcome to be volunteers.

Elections: The ballots have been mailed out. Only about ¼ of our membership list show mailing addresses. Ballot count is scheduled for 6:00 PM on December 20 at the Royale.

Goar Park Lunches: No one from GPL was present at the meeting. Mahoney will complete the Memorandum of Understanding with GPL and the monthly rent will be set at \$500/month until February. (note: since this meeting we have received payment from GPL for October and November)

Bisbee Royale: Mahoney is 75% finished with the contract for our new Entertainment and Marketing Manager. He will be finished with it by this Thursday. A question came up about how we differentiate between employees and contractors. It was reported that Bonnie Finklea advised us that we are okay to call them contractors as long as no set hours are required of them.

There was much discussion about the compensation package for Becky Reyes. However, nothing was ultimately decided and we need to meet with Becky again to iron it all out. The discussion also needs to include where Becky's office space will be.

Movie attendance was discussed. Yoder reported that the turnout for the FCQL movies are much better than our own showings. We are considering whether or not we should also show our movies for free or at least for a very low price.

Programming: Yoder reported on the last Program Committee meeting. The underwriter system needs to be overhauled with new scripts, a list of current (paid-up) underwriters, a protocol for signing up new underwriters, etc. Want to start recording station ID spots using people wandering through the park during Farmers Market. The programmers would like to have a new Programmers Handbook by January 1, 2019. They also want a link to the MEG playlist. Yoder reported that this has already been done. Mitch warned that there might be some outdated links on the playlist website.

Patricia presented a letter that she would like permission to send out. The letter basically explains to underwriters that, if they have not paid their fees by December 15, their spots will be removed from the air. There was quite a bit of discussion about how the word "underwriting" is used. Much discussion ensued but nothing was ultimately decided on.

IT: Paul reported on his search for an email provider and sought Board input. Paul will talk to Larry Previtt about us acquiring KBRP.Org.

10.) Old Business:

Building Security: Yoder reported on his progress with the locks on the front doors of the theater as well as getting the panic bars working correctly in the Blue Mule and the smoking deck. Next step is the pushbutton lock for the Blue Mule entry.

KBRP Listener Survey: Mahoney reported that he's only gotten maybe 4 more replies since the last time he checked.

Underwriting: Raghida reported on progress getting new underwriters as well as getting old underwriters to re-up. Discussion followed about multiple businesses that exist under a single umbrella business and whether they can buy underwriting under just the umbrella name and each entity gets mentioned. We decided that they basically buy time and if they want to announce all of their businesses in that time instead of going in to a little more detail on each individual business.

#### 11.) New Business:

Mahoney volunteered to be Bar Manager tomorrow night.

Yoder reported that the smaller keg-o-rator is working fine in spite of previous reports to the contrary. However, we need a CO2 bottle for it. We should also have a spare bottle on hand. He requested approval to purchase a 5 lb. bottle. It was moved and seconded to approve the purchase of a 5 lb. CO2 bottle. Discussion followed. Following discussion the motion was amended to approve the purchase of two 10-lb. used CO2 bottles up to a limit of \$250 total. Motion passed.

Jet reported that some of Doug Stanhope's friends from The Comedy Store in LA want to come to Bisbee and do a Comedy Store show at the Royale.

Yoder reported that the Programmers requested the Board approve the purchase of a new, compact vacuum cleaner primarily for use in the studio. Discussion followed. The item was tabled until we can ascertain exactly what we already have since we know we have an upright vacuum and we're pretty sure we have another one as well that James Coull uses on Fridays (possibly a backpack/canister unit).

Yoder requested we purchase a paper shredder for the office, primarily to protect credit card numbers. Nancy Potenza offered to donate one.

Yoder reported on a phone call from Marie Minor wherein she requested that a PSA be run on KBRP to announce a demonstration to be held at the border in Naco this Saturday. It was discussed and it was determined that, under the rules of a PSA, this did not qualify. The main reason is that a PSA cannot be used to publicize a particular event, according to Patricia. Patricia said she would contact Marie and let her know.

Raghida was appointed as the chair of the Underwriting Committee.

The website needs to have a calendar that we can easily amend as needed. Yoder will contact Bridget Shanahan to make the changes.

*The Board went into Executive Session to discuss personnel matters.*

Following executive session, the regular meeting was reconvened for additional new business.

11.) New Business (cont.):

It was moved and seconded the BRP contract with Sayleh Banks for the position of Station Director for a period of 6 months beginning December 1, 2018. Compensation to be \$20/hr for a maximum of 20 hours per week. Passed unanimously.

It was moved and seconded that the Board create a position of Assistant Station Director to be compensated at \$18/hr for a maximum of 10 hours per week. The Station Director will be tasked with filling the position. Passed unanimously.

Next meeting is set for Thursday, December 13 at 6:00 PM.

The meeting was adjourned at *around* 9:30 PM.

Respectfully submitted by

Stephen R. Yoder  
Secretary, Interim Board of Directors