

# Bisbee Radio Project Inc. Minutes Feb 24 2025

Monday, January 29, 2024 11:09 AM

## Attendees:

- Fred Miller
- Michael Brown
- <Vacant>
- Helen Lyons
- Joe Barron
- Raya Schweitzer
- Michael Thornton
- Stephanie Peavy
- Joni Giacomino
- Liz Vann (staff)

## Opening:

The regular meeting of the Bisbee Radio Project, Inc. was called to order at 5:45pm on February 24th in 400 Arizona Street by Michael Brown

## Approval of Agenda

The agenda was unanimously approved as distributed.

## Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

## Call to Public

No public members in attendance.

## New Business

New Board Positions and elections.

VP: Will remain open. Kirk Reynolds has formally resigned to focus on personal wellbeing. There was a brief discussion on other board candidates from the previous election and if we should reach out to them.

J Barron made a motion to reach out to Rudy Nuñez to formally invite them to the board passed unanimously at 5:53pm.

Mardi Gras post meeting: we made 3700 net funds and made 1300 over over last year. We had over 200 people attend. The volunteers in attendance were wonderful. While great, there was a discussion if an indoor venue or moving later in the year would be more successful.

Royale updates: the title company overseeing the promissory note has notified Bisbee Royale LLC that he has failed to make his payments. It is past 30 days since that notification.

Michael Brown made a motion to continue the default process, passed unanimously at 6:08pm.

Legacy Foundation Grant: Liz made a pitch to the legacy foundation towards equipment for the purpose of live streaming live music and community events. KBRP was awarded 1200\$ from the foundation.

Building needs: several things need to be completed prior to the building being approved for occupancy. Raya has spearheaded this and done a lot, only minor things are left.

Guidelines for Office Coordinator Position: currently there is a job description for the position, but there is a concern about many jobs for a part time position.

Clarification on approvals for purchase: anything related operations related does not require board approval if it is budgeted. Anything outside the budget requires board approval. The treasurer (Helen) will be the POC for purchaes. The board in the future would like grants to be discussed and approved.

Bank Updates: Helen Lyons made a motion to remove Rob shipley from the checking account an add Liz Vann, passed unanimously at 6:25.

The board has made a decision to excise 3 TVs that were from when we were at the Royale.

Future Grants: There is a deadline for the Bisbee Foundation upcoming. Helen will take point on tackling that application. In addition, we received a 3 year grant from the Arizona Arts Commission. We also received a 3600 to hire an intern. Arizona media foundation has two upcoming grants that we may apply for in March.

Studio B update: we have new equipment are are very close to recording live music. Raya has left us a significant amount of equipment. There is a stated need to draft guidelines on use of the equipment.

J Barron made a motion to send an official letter of loan to Raya listing the equipment and setting terms of the loan. Passed at 6:45. Raya was not present for the vote. J Barron will draft the letter and present it to the board for approval prior to giving it to Raya.

Intern: we have money for intern, one stated need is a technical intern to make troubleshooting guides, another possible need is an intern dedicated to public affairs. Strategic planning will direct what skills to target with the intern.

Strategic planning Pre-Plan:

Finalize and review mission statement. Discuss Vision. Then with those visions are set, set short term and long term goals that align with that vision.

## Adjournment:

Meeting was adjourned at 7:27pm by Michael Brown . The next general meeting will be at 5:30 on March 17 in 400 Arizona St.

Minutes submitted by: Joe Barron, Board Secretary