Bisbee Radio Project Minutes October 20th,2025

Attendees:
Board:
Helen Lyons
Fred Miller
Stephanie Peavey
Nancy Potenza
Edwin Basye - Unexcused
Ginger Ryan
Joni Giacomino
Raya Schweitzer- excused absence
Non voting:
Liz Vann
Joe Barron

Opening:
The regular meeting of the Bisbee Radio Project Inc. was called to order at 5:35 on October 20th ,2025 at 400 Arizona Street by Stephanie Peavey.

Approval of Agenda
The agenda for September was approved unanimously in the board meeting.

Call to Public:

No one from the public was in attendance.

Notes:

Finance: Helen provided a brief treasurer report, we are ahead on assets from last year due to the cash-in from the promissory note. Rent may increase next year. We are making less from interest since the note is paid, however, but we are ahead on membership, underwriters and merchandise sales. Expenses are also up from last year however, due to payroll and increases in software purchases and licensing costs. We had many hardware upgrades that were funded through donations and grants. Overall expenses are over revenue by 19,000. Underwriting renewals was identified as a need. Our CDs are still maturing with 15,000 reaching maturation in December, we should decide what we want to do with that maturation. The treasurers report was unanimously approved at 5:58pm.

Membership drive: We have two events and a DJ push between Oct 26 and Oct 30. On Oct 26th we have live in the lot where we will have a raffle. Tickets for the raffle can be purchased for 5$, or for each 5$ put towards merchandise (i.e. a 20$ shirt is 4 tickets). On Monday, Tuesday, Wednesday, Thursday there is a prize for new members and donors. On Friday there is a final drawing where all members are eligible. On Thursday there will be a highway cleanup from 9-11am.

Safe Harbor Policy: Liz wrote a new safe harbor policy for the station and it was approved by the programming committee. This policy was voted on by the community via a survey with 113 responses. It allows for profanity and expletives but has some limits and includes a separate disclaimer.

The board moved to accept the safe harbor policy that the programming committee approved. The vote was a unanimous yes at 6:30pm.

Mardi-Gras: There was a discussion on weather to continue the mardi gras event next year. The board unanimously voted to table that decision until the next board meeting at 6:42pm.

Side-Pony: We are still on to participate in Side Pony. Liz is coordinating that with the organizers. Sign up sheet to help it out.

Wix Website: There are some updates needed on the website, we wanted to see if we can get a webmaster volunteer. This issue was tabled until next month.

Intern update: Joe has been doing hardware updates in Studio A, and has updated and fixed our network. He is working on a technical handbook

Station manager: During our FCC inspection it was mentioned to have a station manager as a POC for the FCC. There was a discussion about making Liz it, the board unanimously voted to table it until a new job description is written at 7:22 pm.

The board suggested having an office coordinator report, intern report, and a program committee report as a standing agenda item each month.

The meeting was adjourned by Fred Miller at 7:28pm. The next meeting is November 17th at 5:30 pm at 400 Arizona St.

Agenda:
-Standing items (intern, Liz, program committee)
-Station Manager job description/vote
-Mardi Gras Vote
-Wix Website